



KUHN LLP
LEGAL COUNSEL

Conveyance – Legal Assistant

Kuhn LLP is a team-oriented business law firm with offices in Abbotsford and Vancouver, with a focus on a wide variety of law including commercial and property litigation, construction law, employment law, family law, insolvency and charities matters. We are looking for the right person to join our team as a solicitor's conveyance assistant in our Abbotsford office. This is a full-time position available immediately.

The ideal candidate will possess excellent organizational/administrative skills and have previous conveyance experience in a law firm. General responsibilities include assisting our solicitors in corporate/commercial transactions and related business dealings, borrower financing as well as commercial and residential real estate transactions. Knowledge in land development and various land title document registrations is required. Strong communication skills and an ability to work independently are a must, as well as a personal commitment to excellence and the ability to function effectively in a fast-paced, integrated team environment.

Kuhn LLP offers a competitive salary and a full range of benefits. Please forward your cover letter and resume by email on a confidential basis to:

Laurie Smith, Administration Coordinator

Kuhn LLP, Legal Counsel

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